



**2019**

# **CHRISTMAS AT THE SQUARE REGISTRATION FORM**

**Contact name:** \_\_\_\_\_

**Tree Theme:** \_\_\_\_\_  
(This is needed so that the proper name plates are placed at each tree)

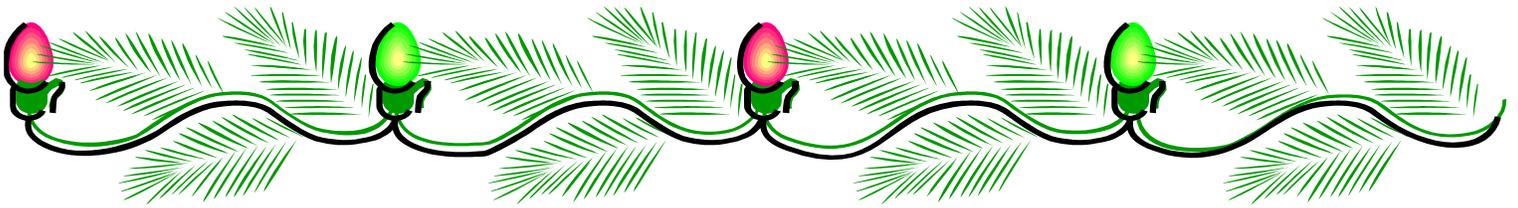
**Contact Phone #:** \_\_\_\_\_

**Representing Business, Organization or Family of:**  
\_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Return to Village of Doylestown c/o CATS 24 S. Portage Street  
Doylestown, OH 44230 or place in drop box outside.**

**Tree lighting will take place on Saturday, December 7<sup>th</sup> at 5:00 pm. Trees need to be placed no later than Tuesday, December 3<sup>rd</sup>. There will be a tree judging contest with prizes awarded for best decorated trees.**



# OUTDOOR TREE DECORATING GUIDE

## REAL TREES (Cannot exceed 7 feet)

- Galehouse Tree Farm has three legged stands that require the tree to be drilled in the bottom which works great for the less than straight trees. Galehouse Tree Farm would be willing to provide the stand and the drilling for the trees at no charge. If cement blocks are put on each of the legs, the trees will stand up to pretty high wind;
- Real trees will hold through the holiday season outside in the weather without drying out;
- The advantage of the real trees, they can be recycled, nothing to go to the landfill;
- Anchor the tree to ground with spikes and wire

## ARTIFICIAL TREES (Cannot exceed 7 feet)

- Anchor the tree to ground with spikes and wire

## LIGHTS

- All electric, decorations and lighting must be exterior, UL approved and securely attached;
- For trees under 6 feet, one set for every foot of tree, over 6 feet, two sets for every foot of tree;
- Manufacturers recommend only 3 strands plugged end to end (you can get more on a tree by using an extension cord with multiple outlets.);
- The more lights--the more power it uses, the more heat it uses the more water the fresh tree will need to keep it from drying out. Try to use mini lights or 'cool' burning lights.

## GARLAND/RIBBON

- The amount of garland can be estimated---one 9' garland for every foot or foot and a half of tree. The amount of garland goes up if you droop the garland in long loops or decorate the tree on all sides;
- Wire it to the underside of the branches with ornament hooks so it won't slide or blow off the tree.

OVER →

## ORNAMENTS

- Secure each ornament by wrapping it around the branch, to hold up against high winds.

## MISCELLANEOUS

- The village will provide electricity
- Exterior extension cords must be used
- All trees must be secured to the ground
- Black fencing cannot be utilized
- Village Parks will provide designation for trees as per the registration forms
- Placement between November 9th and December 3, 2019.
- Removal from premises **NO LATER THAN** Sunday January 12, 2020.