

**SPECIFICATIONS FOR MOWING AND LEAF CLEANUP OF THE CHESTNUT HILL  
CEMETERY IN DOYLESTOWN, OHIO BETWEEN APRIL AND OCTOBER OF 2021**

All persons and companies have the right to submit a bid for the mowing and leaf cleanup of the Doylestown Village Chestnut Hill Cemetery, Doylestown, Ohio which bids shall be subject to the following terms and conditions, to wit:

1. Said cemetery, including parade grounds and open area facing Elmwood Drive, shall be mowed a minimum of twenty three (23) times during the Spring, Summer and Fall months of 2021; said mowing to be made as follows:
  - a. One (1) time during the month of April on the 29<sup>th</sup>, 2021
  - b. Four (4) times during the month of May on the 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup> and 27<sup>th</sup>, 2021
  - c. Four (4) times during the month of June on the 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, and 24<sup>th</sup>, 2021
  - d. Five (5) times during the month of July on the 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup> and 29<sup>th</sup>, 2021
  - e. Three (3) times during the month of August on the 12<sup>th</sup>, 19<sup>th</sup>, and 26<sup>th</sup>, 2021
  - f. Four (4) times during the month of September on the 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup> and 30<sup>th</sup>, 2021
  - g. Two (2) times during the month of October on the 14<sup>th</sup>, 28<sup>th</sup> 2021
  - h. Leaf cleanup is to be done during the week of November 8<sup>th</sup>, 2021
  - i. All mowing under this contract shall be performed in a manner to maintain a height of grass of no more or less than 2 ½ inches. Any deviations from said height shall be approved by the Cemetery Superintendent.
2. The grass shall be trimmed around the tombstones and existing trees and the cemetery shall be trimmed along all sides, such trimmings to be done per usual and standard lawn care practices and under direction of the Board of Cemetery Trustees.
3. Usual and standard lawn care practices shall include the use of equipment that is in good, safe, operating condition and cutting blades shall be sharp.
4. The Cemetery Superintendent, Dan Marshall, shall be notified by the independent contractor upon the completion of each mowing. Payment for said mowing's shall be made upon the schedule set forth in paragraph 5 below and only after satisfactory inspection and approval by the Cemetery Superintendent.
5. Payment on the contract shall be made following every third mowing during the term of the contract.
6. The person or company whose bid is accepted must sign a contract that includes all specifications contained herein.

7. A performance bond of Four Thousand (\$4,000.00) will be required from the successful bidder for the satisfactory performance of all obligations of the contract.
8. A complete mowing and trimming shall be done in no less than two (2) days.
9. All persons desiring further information concerning these specifications may contact the Cemetery Superintendent, Mr. Dan Marshall at 330-658-3719.
10. The right is reserved by the Village of Doylestown, Ohio to reject any and all bids by Order of Village Council.
11. All bids will be opened on March 26, 2021 at 2:30 pm.
12. The Board of Cemetery Trustees of the Village of Doylestown, Ohio shall have full and complete discretionary powers to change the various mowing's scheduled to be made in any one month as hereinbefore referred to in paragraph 1.
13. The board of Cemetery Trustees of the Village of Doylestown, Ohio shall have additional discretionary authority to require additional mowing's should lawn conditions require. Such additional mowing's shall be in addition to the contract and bid price and shall be paid on a prorated basis of the contract price.
14. All bidders shall submit with their bid a certificate of insurance or other documentation showing liability coverage in favor of the bidder and naming the Village of Doylestown as an additional insured in an amount of at least \$500,0000.00